



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

REF No: SRKIT/IQAC/2019-20/CIR-00

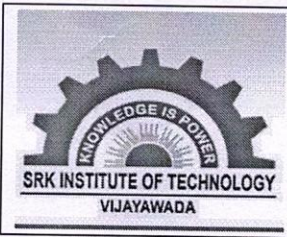
Date: 09.07.2019

CIRCULAR

In order to increase the quality of teaching by adopting innovative methods and also capacity building for students and faculty to participate in various research related works, it has been decided to constitute an Internal Quality Assurance Cell (IQAC) that would act as change agent to ensure quality of the institution under the leadership of Dr. S. Sri Gowri, Professor, ECE Dept.

The IQAC shall comprise the following faculty members as its members:

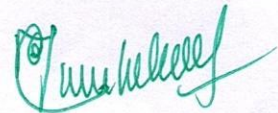
S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE,EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE,MCA)	Member
5	Dr. A Padmaja	Assoc. Professor HOD (S&H)	Member
6	Dr .T. Satyanarayana	Professor HOD (CE)	Member
7	Mr. A. Stanly Kumar	Professor HOD (ME)	Member
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
13	Mr. Ch.Sarat	PD Incharge	Member
14	Mr. B.Pratap	Administration Officer	Member
15	Mr. K. Ashok	Accountant	Member
16	Mr.S.KrishnaRao	CEO of Info ParkSoftware Technologies	Industry
17	Ms. R. Supriya	Student (17X41A0546)	Member
18	Mr. Doddapaneni Aashish	Alumni (12X41A0409)	Member
19	Mrs. Sade Vijaya Lakshmi	Parent	Member



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
The IQAC shall be responsible for the following:

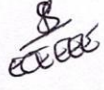
- (a) To enhance the quality of teaching and make the institute one of the best engineering college.
- (b) To encourage and provide necessary support to students and faculty for various research projects.
- (c) To coordinate and collaborate with the other external agencies for various academic and extension activities
- (d) To initiate the implementation of feedback responses from all stakeholders on quality related institutional processes.
- (e) To facilitate the creation of a learner centric environment conducive to quality education.

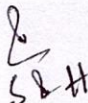

PRINCIPAL

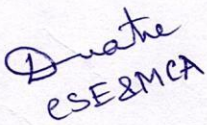
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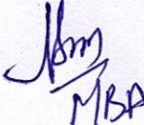
Hon'ble Chairman

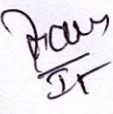
IQAC Coordinator 

All HoDS 

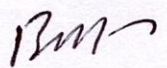

S & H


D. Nathe
CSE & MCA

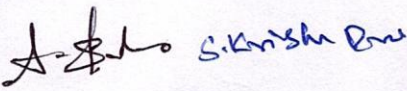

MBA

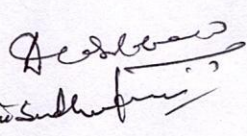

IT


CE

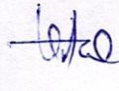

IBMs

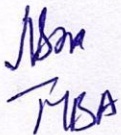
Individual Committee Members


S. Krishna Rao

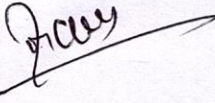

J. Suresh Babu

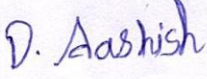


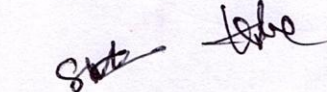


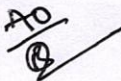

MBA


PP

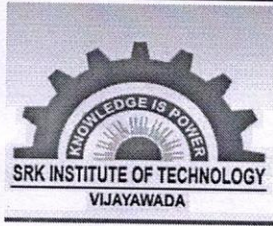

J. Jay


D. Aashish


S. S. S. S.


AO


ME



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REF No: SRKIT/IQAC/2019-20/CIR-01

Date: 15.07.2019

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 17.07.2019 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

- To discuss on the aim and functions of IQAC.
- To take decision on add on Certification Courses.
- To identify the electives to be offered for the respective programmes and courses.
- To discuss on mentor allotment.
- To fixate Co-Curricular & Extra Curricular Activities.
- To decide on Workshops, FDPs, Seminars and Conferences to be conducted.
- To take student feedback on curriculum
- To introduce systematic documentation of events and activities for accreditation purposes.
- To plan extension activities under NSS.

All members of IQAC are requested to attend the meeting.

S-Sri Gowd
CO-ORDINATOR

TO,

All Members of IQAC

Copy to:
Hon'ble Chairman
Principal.

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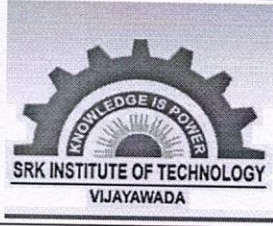
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D. Aashish



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REF No: SRKIT/IQAC/2019-20/MOM-01

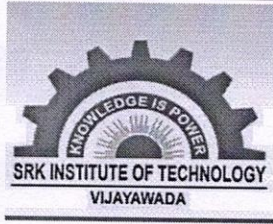
Date: 22.07.2019

Minutes of Meeting

The IQAC meeting was held on 17.07.2019 at 02.00 P.M at Principal's chamber.
 Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	
5	Dr. A Padmaja	Professor HOD (S&H)	Member	
6	Dr .T. Satyanarayana	Professor HOD (CE)	Member	
7	Mr. A. Stanly Kumar	Professor HOD (ME)	Member	
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. B. Naveen	NSS Officer	Member	
13	Mr. Ch.Sarat	PD In- charge	Member	
14	Mr. B.Pratap	Administration Officer	Member	
15	Mr. K. Ashok	Accountant	Member	
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry	
17	Ms.R. Supriya	Student (17X41A0546)	Member	
18	Mr.Doddapaneni Aashish	Alumni (12X41A0409)	Member	
19	Mrs.Sade Vijaya Lakshmi	Parent	Member	

At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been constituted with a larger objective to make the institute as one of the best institute of the country by providing quality education and



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continuously building the capabilities among the faculty. Thereafter, the Co-ordinator called the agenda for the meeting.

THE OBJECTIVE OF IQAC:

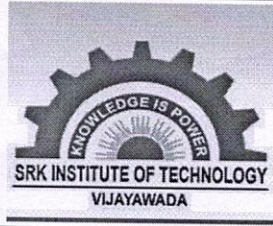
1. To develop a system for consistent work and take necessary actions to improve the academic and administrative performance of the institution.
2. To promote measures for quality enhancement in the institution by implementing best Practices.

FUNCTIONS OF THE IQAC:

1. Development and application of quality parameters for various academic and administrative works of the institution.
2. To focus on the overall professional growth of the student.
3. Arrangement of receiving feedback response from students, parents and other stakeholders on Quality related institutional process.
4. Documentation of various inter and intra institutional programs leading to the quality improvement.
5. Development of Quality Culture in the institution.
6. Preparation of Annual Quality Assurance Report as per guidelines and parameters of NAAC.

RESOLUTIONS:

- The following scope was fixed for the IQAC
 - i. To develop and execute quality parameters in academic activities.
 - ii. To promote research and entrepreneurial activities.
 - iii. To conduct workshops/seminars/conferences on quality parameters in Engineering.
- The committee suggested all the departments to conduct training programs, workshops, seminars and certificate programs.
- The committee discussed about the electives. The Chairperson requested all the heads of the departments to take the acceptance for the electives from students for next



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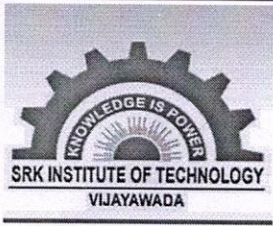
semester (Odd). All the heads of the departments shared the opted list of electives for even semester.

- It was decided to allot a mentor for each 20 students to monitor their holistic performance. All the members decided to introduce a comprehensive academic performance book from the academic year 2019-20.
- The committee reviewed the subject allotment of each faculty and advised faculty to use innovative methods for teaching and learning.
- All the heads of the departments are instructed to take initiation for conduction of FDPs. All the committee members discussed and finalized 5 Faculty Development Programs to enhance the teaching methodologies of the faculty.
- The Chairperson to take the feedback survey of the students as per guidelines and parameters of NAAC.
- The Chairperson asked the IQAC Coordinator to prepare an action plan for NAAC SSR as per individual criteria wise and to identify coordinators so that the IQAC shall, henceforth would review in its each meeting the progress of NAAC work.
- The NSS coordinator shared the details about the celebration of “International Yoga Day” and also read out the list of programs that were planned ahead.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR



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REF No: SRKIT/IQAC/2019-20/CIR-02

Date: 24.09.2019

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 26.09.2019 at 02.00 P.M at the undersigned's chamber to discuss on the following agenda.

AGENDA:

1. To review and confirm previous minutes of meeting.
2. Discussion on certificate courses
3. To discuss about Co-Curricular & Extra Curricular Activities.
4. Allotment of criterion wise coordinators and other members to work on NAAC metrics.
5. Workshops, FDPs, Seminars and Conferences to be conducted and attended by faculty.
6. To discuss about MOUs.
7. To plan the Alumni Meet.
8. To discuss about the remedial actions for the slow learners.

All members of IQAC are requested to attend the meeting.

S-Sri Gowri
CO-ORDINATOR

TO,

All Members of IQAC

Copy to:
Hon'ble Chairman
Principal.

BM
D. Aashish

S. Krishnarao

Rupriya

Jess

S. H

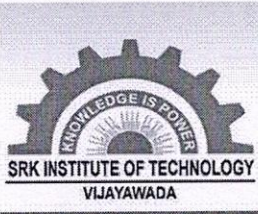
ABR
A. B. A.

ECE/EEE

CA

PD
ME

CE



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REF No: SRKIT/IQAC/2019-20/MOM-02

Date: 30.09.2019

Minutes of Meeting

The IQAC meeting was held on 26.09.2019 at 02.00 P.M at Principal's chamber. The following members were present during the meeting:

S N o	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	<i>[Signature]</i>
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator	<i>S. Sri Gowri</i>
3	Sri. B. S. Sri Krishna	Secretary	Management	<i>[Signature]</i>
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	<i>[Signature]</i>
5	Dr. A Padmaja	Professor HOD(S&H)	Member	<i>[Signature]</i>
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member	<i>[Signature]</i>
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member	<i>[Signature]</i>
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	<i>[Signature]</i>
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	<i>[Signature]</i>
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	<i>[Signature]</i>
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	<i>[Signature]</i>
12	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	<i>[Signature]</i>
13	Mr. Ch.Sarat	PD Incharge	Member	<i>[Signature]</i>
14	Mr. B.Pratap	Administration Officer	Member	<i>[Signature]</i>
15	Mr.K.Ashok	Accountant	Member	<i>[Signature]</i>
16	Mr.S.KrishnaRao	CEO Of InfoParkSoftware Technologies	Industry	<i>[Signature]</i>
17	Ms.R. Supriya	Student (17X41A0546)	Member	<i>[Signature]</i>
18	Mr.Doddapaneni Aashish	Alumni (12X41A0409)	Member	<i>[Signature]</i>
19	Mrs.Sade Vijaya Lakshmi	Parent	Member	<i>[Signature]</i>

RESOLUTIONS:

- The previous minutes of meeting were unanimously approved and filed.
- The committee members advised the HoDs to finalize the certificate programs that are required for the students.



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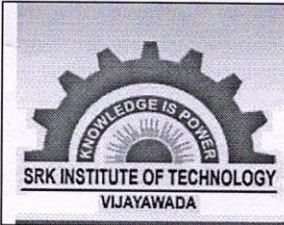
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- During the meeting co-curricular and extracurricular activities were reviewed and suggested to increase the number of student participants.
- During the meeting all the committee members discussed about different criterias nominated a few faculty as coordinators and the NAAC co-ordinator announced the names of criteria wise coordinators along with their responsibilities.
- The committee suggested all the departments to conduct training programs, workshops, seminars and certificate programs.
- During the meeting all the committee members discussed and finalized 2 Faculty Development Programs for the faculty.
- During the meeting the committee members and Chairperson suggested to conduct Alumni Meet .
- The Chairperson stated that it is very important to build relationship between Industry and the Institute so that the students can get benefitted. Therefore, it was decided that the institute should tie up with some industries through MoUs for skill development of the students.
- IQAC members directed the head of the departments to identify slow and advanced learners and to take remedial measures for slow learners for enhancing their performance. Same way, they were requested to plan additional activities for advanced learners and asked to submit the reports to the IQAC.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR



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REF No: SRKIT/IQAC/2019-20/CIR-03

Date: 2.03.2020

CIRCULAR

All the IQAC members are hereby informed that the IQAC meeting is scheduled on 05.03.2020 at 3.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm previous minutes of meeting
2. To discuss on electives.
3. To discuss on internet speed
4. To discuss on Workshops, FDPs, Seminars and Conferences to be conducted and attended by faculty.
5. To discuss on slow learners and remedial actions
6. To ban plastic usage.
7. To review on NSS activities.

All members of IQAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

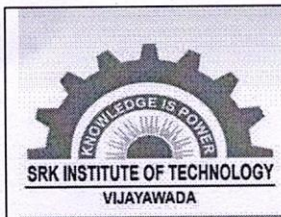
TO,

All Members of IQAC

BM

S&H *8* *1* *2* *3* *4* *5* *6* *7* *8* *9* *10* *11* *12*
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ME *ME* *ME* *ME* *ME* *ME* *ME* *ME* *ME* *ME* *ME* *ME* *ME* *ME*
CS *CS* *CS* *CS* *CS* *CS* *CS* *CS* *CS* *CS* *CS* *CS* *CS* *CS*
D Aashish

Copy to:
Hon'ble Chairman
Principal



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REF No: SRKIT/IQAC/2019-20/MOM-03

Date: 11.03.2020

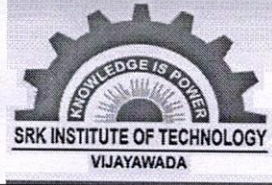
Minutes of Meeting

The IQAC meeting was held on 5.03.2020 at 3.00 P.M at Principal's chamber. Following members were present during the meeting:

S NO	NAME	DESIGNATION	DESIGNATION	SIGN
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	<i>[Signature]</i>
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator	<i>[Signature]</i>
3	Sri. B. S. Sri Krishna	Secretary	Management	<i>[Signature]</i>
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	<i>[Signature]</i>
5	Dr. A Padmaja	Professor HOD(S&H)	Member	<i>[Signature]</i>
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member	<i>[Signature]</i>
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member	<i>[Signature]</i>
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	<i>[Signature]</i>
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	<i>[Signature]</i>
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	<i>[Signature]</i>
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	<i>[Signature]</i>
12	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member	<i>[Signature]</i>
13	Mr. Ch.Sarat	PD Incharge	Member	<i>[Signature]</i>
14	Mr. B.Pratap	Administration Officer	Member	<i>[Signature]</i>
15	Mr.Ashok	Accountant	Member	<i>[Signature]</i>
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry	<i>[Signature]</i>
17	Ms.R. Supriya	Student (17X41A0546)	Member	<i>[Signature]</i>
18	Mr.Doddapaneni Aashish	Alumni (12X41A0409)	Member	<i>[Signature]</i>
19	Mrs.Sade Vijaya Lakshmi	Parent	Member	<i>[Signature]</i>

RESOLUTIONS:

- The Action Report of previous minutes of meeting were unanimously approved and filed.
- All the heads of the department were requested to take the acceptance of the Electives from students for the next Academic Year, that is, 2020-2021.
- The committee members discussed about current speed of internet and suggested to increase the speed of the internet.
- The committee suggested all the departments to conduct training programs, workshops, seminars and certificate programs.



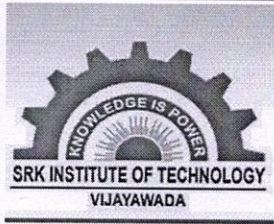
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- During the meeting the Chairperson congratulated the faculty members , Ms. G.Maithreyi Of S& H department and Mrs.Asha Latha of CSE department, who received their doctorates from IGNOU, Delhi and Krishna University, AP, respectively.
- The committee members and coordinator reviewed about slow learners and asked the concerned heads to plan for the remedial actions.
- During the meeting it was discussed to ban one time use plastic. The Chairperson asked the heads of the departments to conduct awareness programs.
- The Chairperson suggested conducting NSS activities namely, Health Camp and Global warming Awareness programs were planned on the basis of suggestions from all the Committee members.
- During the meeting, the NAAC co-ordinator discussed the progress of NAAC work, committee members reviewed criteria wise reports.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR



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Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

REF No: SRKIT/IQAC/2019-20/CIR-04

Date: 26.05.2020

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 27.05.2020 at 2.00 P.M through online the link will be shared through college whatsapp group to discuss on the following agenda points:

AGENDA:

1. Previous minutes of meeting.
2. To discuss on the measures to be taken for the covid pandemic
3. To discuss on slow learners and remedial actions.
4. To discuss on online Workshops, FDPs, Webinars and Conferences to be conducted and attended by faculty.
5. About the utilization of ICT tools.

All members of IQAC are requested to attend the meeting.

TO,

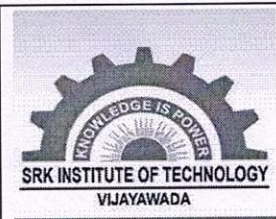
All Members of IQAC

Copy to:

Hon'ble Chairman
Principal.

S. Sri Gowri
CO-ORDINATOR

BM
Duath
Supriya
PD.
AD
AD
MBA
S. Krishna Rao
Pras
D. Aashish
SRH
ISS
ME
CE



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REF No: SRKIT/IQAC/2019-20/MOM-04

Date: 02.06.2020

Minutes of Meeting

The IQAC Meeting was held on 27.05.2020 at 02.00 P.M through online. The following members were present during the meeting:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member
5	Dr. A Padmaja	Professor HOD(S&H)	Member
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
13	Mr. Ch.Sarat	PD Incharge	Member
14	Mr. B.Pratap	Administration Officer	Member
15	Mr. K. Ashok	Accountant	Member
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry
17	Ms.R. Supriya	Student (17X41A0546)	Member
18	Mr.Doddapaneni Aashish	Alumni (12X41A0409)	Member
19	Mrs.Sade Vijaya Lakshmi	Parent	Member

RESOLUTIONS:

- The Action Report of previous minutes of meeting were unanimously approved and filed.
- During the meeting in the view of the covid pandemic all the student functions are



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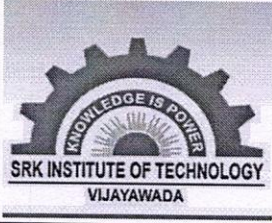
recommend to be cancelled, and the students were advised to stay safe at home, and instructed all the heads of the departments to take necessary steps to conduct online classes to complete the course of even semester.

- During the meeting the committee members and co-coordinators reviewed about slow learners and instructed the HOD's to take the necessary remedial actions.
- The committee suggested to attend and conduct online workshops and FDPs.
- During the meeting the committee members suggested the entire faculty to utilize the ICT tools.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR



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REF No: SRKIT/IQAC/2019-20/CIR-05

Date: 3.09.2020

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 04.09.2020 at 2.00 P.M through online. The link will be shared in the institution whatsapp group, to discuss on the following agenda points:

AGENDA:

1. To review the previous minutes of meeting
2. To discuss on Research & Development activities.
3. To discuss on the measures to be taken for the covid pandemic
4. To discuss on online Workshops, FDPs, Webinars and Conferences to be conducted and attended by faculty.
5. To discuss on new construction proposal.

All members of IQAC are requested to attend the meeting.

S. Sri Gouni
COORDINATOR

TO,

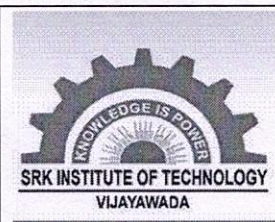
All Members of IQAC.

Draathie CSE&MCA *S. Krishna Rao* *Supriya* *Debmou* *S.R.H* *A.S.R.*

Copy to:

Hon'ble Chairman
Principal.

CE *MISA* *Jan* *ECE, EEE* *ME* *J.S.S* *SAW* *ME*



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REF No: SRKIT/IQAC/2019-20/MOM-05

Date: 07.09.2020

Minutes of Meeting

The IQAC Meeting was held on 04.09.2020 at 2.00 P.M through online . Following members were present during the meeting:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member
5	Dr. A Padmaja	Professor HOD(S&H)	Member
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. J. Sai Sudheer Kumar	NSS Program Officer	Member
13	Mr. Ch.Sarat	PD Incharge	Member
14	Mr. B.Pratap	Administration Officer	Member
15	Mr. K. Ashok	Accounts Department	Member
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry
17	Ms. R. Supriya	Student (17X41A0546)	Member
18	Mr. Doddapaneni Aashish	Alumni (12X41A0409)	Member
19	Mrs. Sade Vijaya Lakshmi	Parent	Member

Resolutions:

- The Action Report of previous minutes of meeting were unanimously approved and filed.
- During the meeting The Chairperson congratulated the faculty member Mrs. A. Radhika from CSE Dept for achieving her Ph. D from Rayalaseema University.
- The Chairperson suggested to all heads of the departments to plan for development of



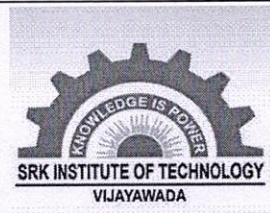
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- virtual labs to clarify the doubts of the students.
- The committee suggested for attending and conducting online workshops and FDPs.
 - During the meeting it was suggested to increase the number of class rooms, so a proposal for a construction of new block was approved unanimously.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S-Sri Gowri
CO-ORDINATOR



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REF No: SRKIT/IQAC/2020-21/CIR-00

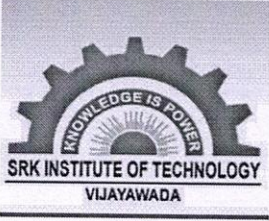
Date: 2.11.2020

CIRCULAR

An Internal Quality Assurance Cell (IQAC) under the leadership of Dr. S. Sri Gowri, Professor ECE Dept has been established in the institution. The IQAC is meant for planning, guiding and monitoring **Quality Assurance (QA)** and **Quality Enhancement (QE)** activities of the colleges.

The IQAC comprises of the following members:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member
5	Dr. A Padmaja	Professor, HOD(S&H)	Member
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. B. Naveen	NSS Officer	Member
13	Mr. Ch.Sarat	PD Incharge	Member
14	Mr. B.Pratap	Administration Officer	Member
15	Mr. K.Ashok	Accounts department	Member
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry
17	Ms.H.Mahitha	Student (17X41A0449)	Member
18	Mr.K.Vamsi	Alumni (12X41A0583)	Member
19	Mr.Boyapati Ramakrishna	Parent	Member



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The IQAC shall be responsible for the following:

- (a) To enhance the quality of teaching and make the institute one of the best engineering college.
- (b) To encourage students and faculty for various research projects.
- (c) To provide necessary support to the faculty members for their research projects.
- (d) To coordinate and collaborate with the other external agencies for various academic and institutional development.

PRINCIPAL

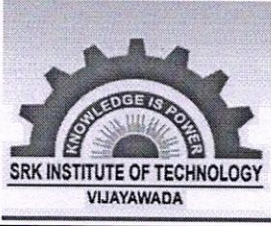
Copy to:

Hon'ble Chairman

IQAC Coordinator

All HoDS

Individual Committee Members



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REF No: SRKIT/IQAC/2020-21/CIR-01

Date: 4.11.2020

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 05.11.2020 at 12.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss on the measures to be taken for the covid pandemic
3. Mentor allotment.
4. To discuss on biogas plant.
5. To discuss about Code of Conduct.
6. To discuss on hostel facilities, canteen, transportation.
7. To discuss on online Workshops, FDPs, Webinars and Conferences to be conducted and attended by faculty.
8. To discuss on ISO audit.
9. To discuss about academic results.

All members of IQAC are requested to attend the meeting.

S. Sri Gowni
CO-ORDINATOR

TO,

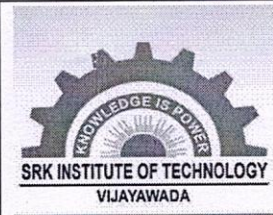
All Members of IQAC

BM → *Drahe*
CSE&MCA

Copy to:

Hon'ble Chairman
Principal.

BRB *ME* *EC* *SRKishu* *SKH* *MBA* *Jan*
PD *ME* *EC* *SKH* *MBA* *Jan*



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REF No: SRKIT/IQAC/2020-21/MOM-01

Date: 09.11.2020

Minutes of Meeting

The IQAC meeting was held on 05.11.2020 at 12.00 P.M at Principal's chamber. Following members were present during the meeting:

S N o	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	B.S. Sri Krishna
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	D. Haritha
5	Dr. A Padmaja	Professor HOD(S&H)	Member	A. Padmaja
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member	T. Satyanarayana
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member	A. Stanly Kumar
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	M. Ram Bhupal
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	N. Subramanyam
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	D.V. Subba Rao
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	A. Siva Nageswara Rao
12	Mr. B. Naveen	NSS Officer	Member	B. Naveen
13	Mr. Ch.Sarat	PD Incharge	Member	Ch. Sarat
14	Mr. B.Pratap	Administration Officer	Member	B. Pratap
15	Mr.K.Ashok	Accounts	Member	K. Ashok
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry	S. Krishna Rao
17	Ms.H.Mahitha	Student (17X41A0449)	Member	H. Mahitha
18	Mr.K.Vamsi	Alumni (12X41A0583)	Member	K. Vamsi
19	Mr.Boyapati Ramakrishna	Parent	Member	B. Ramakrishna

Resolutions:

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting it was reviewed by the committee members about the initiatives taken by the college to handle the pandemic situation, like social distancing, provision of sanitizers, availability of masks, the preparedness of post lockdown period of students and faculty.
- It was decided to allot a mentor for each 20 students to monitor their holistic performance.
- During the meeting the IQAC coordinator suggested for the establishment of biogas plant.



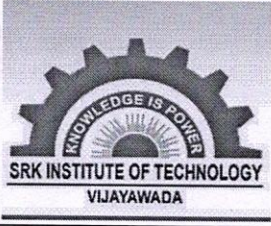
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- During the meeting the chairperson asked to review the Code of Conduct for the college and asked to conduct awareness program on COC.
- During the meeting the cleanliness of hostel premises and canteen were discussed. And took the report from the corresponding officer.
- During the meeting the committee members discussed on certificate programs.
- All the HODs are instructed to take initiation for conduction of FDPs. During the meeting all the committee members discussed and finalized a few FDPs.
- During the meeting the chairperson and coordinator requested all the HOD's to ensure that the files are up to the mark to undergo for the ISO audit.
- During the meeting the results were analyzed by the committee members. Chairperson requested all the HODs to take the necessary actions to increase the results.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR



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REF No: SRKIT/IQAC/2020-21/CIR-02

Date: 03.03.2021

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 06.03.2021 at 2.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting .
2. Review of work on various criteria as per the manual and standard operation procedure (SOP).
3. To discuss on green audit.
4. About the website updation for information to stakeholders.

All members of IQAC are requested to attend the meeting.

S. Sri Gouri
CO-ORDINATOR

TO,

All Members of IQAC

Duante
CSE&MCA

S. Krishna

Ashwini

MBA

IT

ECE/EEE

BAE *CE*

ME

IAE

AS

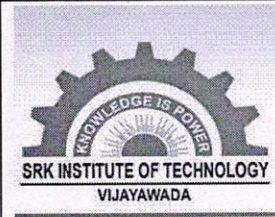
PD.

IT

IAE

Copy to:

Hon'ble Chairman
Principal.



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REF No: SRKIT/IQAC/2020-21/MOM-02

Date: 12.03.2021

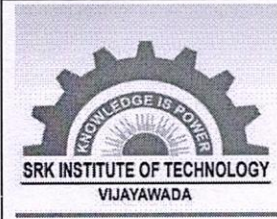
Minutes of Meeting

The IQAC meeting was held on 06.03.2021 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	
5	Dr. A Padmaja	Professor HOD(S&H)	Member	
6	Dr .T. Satyanarayana	Professor HOD(CE)	Member	
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member	
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. B. Naveen	NSS Officer	Member	
13	Mr. Ch.Sarat	PD Incharge	Member	
14	Mr. B.Pratap	Administration Officer	Member	
15	Mr. K.Ashok	Accounts dept.	Member	
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry	
17	Ms.H.Mahitha	Student (17X41A0449)	Member	
18	Mr.K.Vamsi	Alumni (12X41A0583)	Member	
19	Mr.Boyapati Ramakrishna	Parent	Member	

Resolutions:

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the committee members reviewed criteria wise progression and suggested few modifications in their work. The chairperson said that the NAAC application has been submitted so, everyone should work focusively.
- The committee suggested to plan for the Green Audit.
- During the meeting chairperson instructed to update the website timely.



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The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR